

# **Forward Plan**

## **March - June 2019**

***Ian Hudspeth***

Leader of the Council  
County Hall, Oxford OX1 1ND

*Date Issued: 1 February 2019*



**OXFORDSHIRE  
COUNTY COUNCIL**



## The Cabinet's Forward Plan: Introduction

This Forward Plan outlines the decisions which are expected to be made over the coming four-month period by or on behalf of the County Council's Cabinet. **NB Also included, for ease of reference, are items for the current month.**

The Plan is arranged according to the responsibility areas of the various members of the Cabinet. (The members and their portfolios are listed in the table on the next page.) Each entry briefly describes the subject and scope of the decision; indicates the "target date" on which the decision is expected to be taken and by whom (eg whether the full Cabinet or an individual Cabinet Member); what documents (normally a report by an officer) are expected to be considered; and contact details for the officer(s) dealing with the matter.

Where consultation is being carried out prior to the decision being taken, the principal consultees are specified. The method of consultation will normally be by letter or – where the views of the wider public are to be sought – by press coverage, supplemented by local notices if the decision affects a particular area. Other methods, such as exhibitions, opinion surveys, community forums etc, may be used to supplement these.

The lists include any "key decisions" - those which are "significant" under the terms of government regulations. In general, a key decision may not be taken unless notice of it has been included in the Forward Plan. More detailed information on what is a key decision can be found in the Council's Constitution on the Council's website.<sup>1</sup> This can also be inspected at County Hall.

However, the Council has decided that Oxfordshire's Forward Plan should include all those matters which are expected to come before the Cabinet in the period of the Plan, whether or not they may give rise to key decisions.

If any key decisions are expected to be taken by officers within the Plan period under powers delegated by the Cabinet, these are included in the Plan. A timetable for all the decisions listed in the Plan appears in an Annex at the end of the Plan.

Unless of a confidential nature, reports and other documents for any meeting can be inspected, from approximately a week before the meeting, at County Hall and online<sup>2</sup>. Copies can be supplied on request, at a charge to cover copying costs.

### Making Representations about Forward Plan Items

Anyone who wishes to make representations about a particular matter listed in the Plan should send their comments so as to reach the County Council at least a week before it is due to be considered. Comments should be either:

- posted to "Forward Plan", Law & Governance (Democratic Services), Corporate Services, County Hall, Oxford OX1 1ND or
- delivered in person to the same address or
- e-mailed to [forward.plan@oxfordshire.gov.uk](mailto:forward.plan@oxfordshire.gov.uk).

There is also a facility for making a short address to the Cabinet or Cabinet Member in person. The deadline for any request to do this is 9.00 am on the working day before the matter is due to be considered. A form is available from Democratic Support Team, Law & Governance (Democratic Services), (contact as above, or telephone Oxford 810806) or online<sup>3</sup>.

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<sup>1</sup> [Decision Making including Key Decisions](#) – Main Menu > About your Council > Meetings > The Constitution > Part 2, Article 12 – Decision Making

<sup>2</sup> [Agendas, Minutes & Reports](#) – Main Menu > About your Council > Meetings > Browse Committee Papers

<sup>3</sup> [Get Involved in Meetings](#) – Main Menu > About your Council > Meetings > Get involved in meetings

## Members of the Cabinet

<b>Cabinet Member</b>	<b>Main Areas of Responsibility</b>
<p><i>Leader of the Council</i> Councillor Ian Hudspeth</p>	<p>Strategy; corporate and community leadership; strategic communications; major external partnerships; regional and strategic infrastructure and planning; economic growth and development; Districts Liaison</p>
<p><i>Deputy Leader of the Council</i> Councillor Mrs Judith Heathcoat</p>	<p>Governance and Internal management; HR &amp; industrial relations; policy co-ordination; Customer Services; Fire &amp; Rescue; Trading Standards; Emergency Planning; the Prevent agenda</p>
<p><i>Cabinet Member for Adult Social Care &amp; Public Health</i> Councillor Lawrie Stratford</p>	<p>Adult Social Care; Public Health; Champion for Mental Health</p>
<p><i>Cabinet Member for Cherwell Partnership</i> Councillor Ian Corkin</p>	<p>Delivery of Cherwell Partnership agreement</p>
<p><i>Cabinet Member for Children &amp; Family Services</i> Councillor Steve Harrod</p>	<p>Statutory Lead Member for Children's Services</p>
<p><i>Cabinet Member for Education &amp; Cultural Services</i> Councillor Lorraine Lindsay-Gale</p>	<p>Education Registration service, Library service, Coroner's service; Music service; Museum service; History service; Cultural services; Tourism</p>
<p><i>Cabinet Member for Environment</i> Councillor Yvonne Constance OBE</p>	<p>Highways; minerals strategy; strategic waste &amp; waste management; environment management; flooding; strategic rail</p>
<p><i>Cabinet Member for Finance</i> Councillor David Bartholomew</p>	<p>Finance; Broadband; Communications; support for SMEs</p>
<p><i>Cabinet Member for Local Communities</i> Councillor Mark Gray</p>	<p>Neighbourhood Plans; Local Community development; Community cohesion; Equalities; Voluntary and Community Sector relations; Oxfordshire Together; Community Funding; Member Locality Working</p>
<p><i>Cabinet Member for Transformation</i> Councillor Eddie Reeves</p>	<p>Fit for the Future, Property, ICT and Procurement</p>

# The Forward Plan

## ***CABINET MEMBER: LEADER OF THE COUNCIL***

### ***KEY DECISIONS***

NIL

### ***NON-KEY DECISIONS***

#### **Delegated Powers - April 2019**

To report on a quarterly basis any executive decisions taken under the specific powers and functions delegated under the terms of Part 7.2 (scheme of Delegation to Officers) of the Council's Constitution – Paragraph 6.3(c)(i). It is not for Scrutiny call-in.

*Decision Maker and Target Date:*

**Cabinet, 23 April 2019**

*Reason for amendment (if any)*

*Key Decision:* No

*Exempt Information:* None

*Consultations:* N/A

*Report By:* Director of Law & Governance

*Contact:* Sue Whitehead, Principal Committee Officer Tel: 07393 001213

Ref: 2018/180

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#### **Appointments 2019/20**

To consider member appointments to a variety of bodies which in different ways support the discharge of the Council's Executive functions.

*Decision Maker and Target Date:*

**Cabinet, 14 May 2019**

*Reason for amendment (if any)*

*Key Decision:* No

*Exempt Information:* None

*Consultations:* N/A

*Report By:* Director of Law & Governance

*Contact:* Sue Whitehead, Principal Committee Officer Tel: 07393 001213

Ref: 2018/187

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**CABINET MEMBER: DEPUTY LEADER OF THE COUNCIL**

**KEY DECISIONS**

**Community Risk Management Plan (CRMP) Action Plan 2019-20**

To approve the final CRMP Action Plan 2019-20 following consultation.

*Decision Maker and Target Date:* **Cabinet, 19 March 2019**

*Reason for amendment (if any)*

*Key Decision:* Yes - Affects more than 1 division

*Exempt Information:* None

*Consultations:* N/A

*Report By:* Chief Fire Officer

*Contact:* Paul Bremble, Group Manager - Strategic Risk & Assurance Tel: 07990  
780815 Ref: 2018/153

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**NON-KEY DECISIONS**

**Staffing Report - Quarter 3 - 2018**

Quarterly staffing report providing details of key people numbers and analysis of main changes since the previous report.

*Decision Maker and Target Date:* **Cabinet, 26 February 2019**

*Reason for amendment (if any)*

*Key Decision:* No

*Exempt Information:* None

*Consultations:* N/A

*Report By:* Director of Human Resources

*Contact:* Sarah Currell, HR Manager - Business Systems Tel: 07867 467793  
Ref: 2018/152

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**Business Management & Monitoring Report for Quarter 3 - 2018/19 -  
March 2019**

To note and seek agreement of the report.

*Decision Maker and Target Date:* **Cabinet, 19 March 2019**

*Reason for amendment (if any)*

*Key Decision:* No

*Exempt Information:* None

*Consultations:* N/A

*Report By:* Policy & Performance Service Manager

*Contact:* Steven Jones, Corporate Performance & Risk Manager Tel: 07392  
318890 Ref: 2018/179

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### **Staffing Report - Quarter 4 - 2018**

Quarterly staffing report providing details of key people numbers and analysis of main changes since the previous report.

*Decision Maker and Target Date:* **Cabinet, 14 May 2019**  
*Reason for amendment (if any)*  
*Key Decision:* No  
*Exempt Information:* None  
*Consultations:* N/A  
*Report By:* Director of Human Resources  
*Contact:* Sarah Currell, HR Manager - Business Systems Tel: 07867 467793  
Ref: 2018/186

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### **Corporate Performance Measures 2019-20**

To seek agreement of the performance measures and targets that underpin the strategic outcomes framework in monitoring progress in implementing the Council's vision and priorities.

*Decision Maker and Target Date:* **Cabinet, 19 March 2019**  
*Reason for amendment (if any)*  
*Key Decision:* No  
*Exempt Information:* None  
*Consultations:* N/A  
*Report By:* Chief Executive  
*Contact:* Ben Threadgold, Policy & Performance Service Manager Tel: 07867 467838  
Ref: 2019/003

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### ***CABINET MEMBER: ADULT SOCIAL CARE & PUBLIC HEALTH***

#### ***KEY DECISIONS***

NIL

## **NON-KEY DECISIONS**

### **Innovation Fund for Daytime Support Grant Awards - March 2019**

To agree grant awards to community and voluntary sector groups following award recommendations by cross party panel.

*Decision Maker and Target Date:* **Cabinet, 19 March 2019**  
*Reason for amendment (if any)*  
*Key Decision:* No  
*Exempt Information:* None  
*Consultations:* N/A  
*Report By:* Deputy Director for Joint Commissioning  
*Contact:* Rebecca Lanchbury, Commissioning Officer (Older People) Tel: 07584 481255 Ref: 2018/171

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### **Older People's Strategy**

To seek approval of the Older People's Strategy.

*Decision Maker and Target Date:* **Cabinet, 19 March 2019**  
*Reason for amendment (if any)*  
*Key Decision:* No  
*Exempt Information:* None  
*Consultations:* Consultation completed, closed 1 February.  
*Report By:* Director for Adult Social Services  
*Contact:* Rachel Pirie, Lead for Older People Commissioning Markets Tel: 07917 534410 Ref: 2018/197

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### **Home Care Options Appraisal**

To seek approval of the Home Care Options Appraisal.

*Decision Maker and Target Date:* **Cabinet, 19 March 2019**  
*Reason for amendment (if any)*  
*Key Decision:* No  
*Exempt Information:* None  
*Consultations:* N/A  
*Report By:* Director for Adult Services  
*Contact:* Rachel Pirie, Lead for Older People Commissioning Markets Tel: 07917 534410 Ref: 2019/006

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**CABINET MEMBER FOR CHERWELL PARTNERSHIP**

**KEY DECISIONS**

NIL

**NON-KEY DECISIONS**

NIL

**CABINET MEMBER: CHILDREN & FAMILY SERVICES**

**KEY DECISIONS**

NIL

**NON-KEY DECISIONS**

NIL

**CABINET MEMBER: EDUCATION & CULTURAL SERVICES**

**KEY DECISIONS**

**Early Years Funding Formula 2019-20 - February 2019**

To formally agree the Early Years funding formula including the hourly rate payable to providers.

*Decision Maker and Target Date:* **Cabinet Member for Education & Cultural Services, 13 February 2019**

*Reason for amendment (if any)*

*Key Decision:* Yes - Affects more than one division and revenue expenditure > £500,000

*Exempt Information:* None

*Consultations:* N/A

*Report By:* Director for Children's Services

*Contact:* Sarah Fogden, Finance Business Partner Tel: 07557 082613

Ref: 2018/139

## **NON-KEY DECISIONS**

### **Oxfordshire County Council's Recommended Sponsor for the New Primary School Located at Graven Hill, Bicester**

To seek approval as to whether to formally support OCC's choice of recommended sponsor to run the new primary school located in the Graven Hill, Bicester.

This report may contain confidential information.

*Decision Maker and Target Date:* **Cabinet Member for Education & Cultural Services, 13 March 2019**

*Reason for amendment (if any)*

*Key Decision:* No

*Exempt Information:* None

*Consultations:* Approved specification, expressions of interest, detailed bids and interviews/presentations.

*Report By:* Director for Children's Services

*Contact:* Lucy Mills, School Organisation Officer Tel: 07586 478794

Ref: 2018/181

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### **Attendance Working Group Report**

The Education Scrutiny Committee working group will complete an investigation into school attendance in November 2018.

The group intend to make a series of recommendations and request that the Cabinet consider and respond to their recommendations.

*Decision Maker and Target Date:* **Cabinet, 23 April 2019**

*Reason for amendment (if any)* Decision due date for Cabinet changed from 26/02/2019 to 23/04/2019. Reason: Further work required.

*Key Decision:* No

*Exempt Information:* None

*Consultations:* In completing the review, the working group met with officers in the Education department and schools and governing bodies.

*Report By:* Chairman of the Attendance Working Group

*Contact:* Lauren Rushen, Policy Officer Tel: 07990 367851

Ref: 2018/120

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**CABINET MEMBER: ENVIRONMENT (INCLUDING TRANSPORT)**

**KEY DECISIONS**

**Performance Scrutiny Highways Deep Dive Recommendations**

To consider and respond to the recommendations from the Performance Scrutiny Committee deep dive exploring what could be done to improve residents' perception and experience of Oxfordshire's highways.

*Decision Maker and Target Date:* **Cabinet, 26 February 2019**  
*Reason for amendment (if any)*  
*Key Decision:* Yes - Affects more than 1 division  
*Exempt Information:* None  
*Consultations:* N/A  
*Report By:* Policy & Performance Service Manager  
*Contact:* Lauren Rushen, Policy Officer Tel: 07990 367851 Ref: 2018/202

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**Oxfordshire Minerals and Waste Local Plan: Site Allocations - Consultation Draft Plan**

To seek approval of the Minerals and Waste Local Plan: Site Allocations – Draft Plan for consultation.

*Decision Maker and Target Date:* **Cabinet, 19 March 2019**  
*Reason for amendment (if any)* Decision due date for Cabinet changed from 26/02/2019 to 19/03/2019. Reason: Further work required.  
*Key Decision:* Yes - Affects more than 1 division  
*Exempt Information:* None  
*Consultations:* Minerals & Waste Cabinet Advisory Group  
*Report By:* Director for Planning & Place  
*Contact:* Peter Day, Minerals Principal Officer Tel: (01865) 815544 Ref: 2018/102

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## **NON-KEY DECISIONS**

### **Oxford: South Oxford CPZ - Proposed Amendment to Permit Eligibility of 84 Marlborough Road**

To seek approval of the proposals.

*Decision Maker and Target Date:* **Cabinet Member for Environment, 14 February 2019**

*Reason for amendment (if any)* Decision due date for Cabinet Member for Environment changed from 17/01/2019 to 14/02/2019. Reason: Further work required.

*Key Decision:* No

*Exempt Information:* None

*Consultations:* Key Stakeholders and Local Residents

*Report By:* Director for Infrastructure Operations

*Contact:* Hugh Potter, Team Leader - Area Operations Hub Tel: 07766 998704

Ref: 2018/182

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### **Cherwell and West Oxfordshire: Proposed New and Amended Disabled Persons Parking Places**

To seek approval of the proposals.

*Decision Maker and Target Date:* **Cabinet Member for Environment, 14 February 2019**

*Reason for amendment (if any)* Decision due date for Cabinet Member for Environment changed from 17/01/2019 to 14/02/2019. Reason: Further work required.

*Key Decision:* No

*Exempt Information:* None

*Consultations:* Key Stakeholders & Local Residents

*Report By:* Director for Infrastructure Operations

*Contact:* Hugh Potter, Team Leader - Area Operations Hub Tel: 07766 998704

Ref: 2018/145

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## **Oxford: Barracks Lane - Proposed Waiting Restrictions**

To seek approval of the proposals.

*Decision Maker and Target Date:* **Cabinet Member for Environment, 14 February 2019**

*Reason for amendment (if any)* Decision due date for Cabinet Member for Environment changed from 17/01/2019 to 14/02/2019. Reason: Further work required.

*Key Decision:* No

*Exempt Information:* None

*Consultations:* Key Stakeholders and Local Residents

*Report By:* Director for Infrastructure Operations

*Contact:* Hugh Potter, Team Leader - Area Operations Hub Tel: 07766 998704  
Ref: 2018/183

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## **Abingdon: Bath Street - Proposed Waiting Restrictions**

To seek approval of the proposals.

*Decision Maker and Target Date:* **Cabinet Member for Environment, 14 February 2019**

*Reason for amendment (if any)* Decision due date for Cabinet Member for Environment changed from 17/01/2019 to 14/02/2019. Reason: Further work required.

*Key Decision:* No

*Exempt Information:* None

*Consultations:* Key Stakeholders and Local Residents

*Report By:* Director for Infrastructure Operations

*Contact:* Hugh Potter, Team Leader - Area Operations Hub Tel: 07766 998704  
Ref: 2018/184

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## **Chesterton: The Hale, Proposed 30mph Speed Limit**

To seek approval of the proposals.

*Decision Maker and Target Date:* **Cabinet Member for Environment, 14 February 2019**

*Reason for amendment (if any)* Decision due date for Cabinet Member for Environment changed from 17/01/2019 to 14/02/2019. Reason: Further work required.

*Key Decision:* No

*Exempt Information:* None

*Consultations:* Key Stakeholders and Local Residents

*Report By:* Director for Infrastructure Delivery

*Contact:* Hugh Potter, Team Leader - Area Operations Hub Tel: 07766 998704  
Ref: 2017/022

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## **Checkendon: Village and Exlade Street - Proposed 20mph and 30mph Speed Limits**

To seek approval of the proposals.

*Decision Maker and Target Date:* **Cabinet Member for Environment, 14 February 2019**

*Reason for amendment (if any)* Decision due date for Cabinet Member for Environment changed from 17/01/2019 to 14/02/2019. Reason: Further work required.

*Key Decision:* No

*Exempt Information:* None

*Consultations:* Key Stakeholders and Local Residents

*Report By:* Director for Infrastructure Operations

*Contact:* Hugh Potter, Team Leader - Area Operations Hub Tel: 07766 998704  
Ref: 2018/162

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## **Oxford: Queen Street - Taxi Access**

To seek approval of the proposals.

*Decision Maker and Target Date:* **Cabinet Member for Environment, 14 February 2019**

*Reason for amendment (if any)* Decision due date for Cabinet Member for Environment changed from 28/03/2019 to 14/02/2019. Reason: To meet deadlines.

*Key Decision:* No

*Exempt Information:* None

*Consultations:* None

*Report By:* Director for Infrastructure Operations

*Contact:* Hugh Potter, Team Leader - Area Operations Hub Tel: 07766 998704  
Ref: 2018/192

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## **Reg 18 Consultation on the Oxfordshire Plan 2050 - County Council Response to the Consultation**

To discuss and seek agreement of the County Council's response to the Oxfordshire Plan 2050 Reg 18 consultation.

*Decision Maker and Target Date:* **Cabinet, 19 March 2019**

*Reason for amendment (if any)*

*Key Decision:* No

*Exempt Information:* None

*Consultations:* N/A

*Report By:* Director for Planning & Place

*Contact:* Dawn Pettis, Strategy Planning Team Leader Tel: (01865) 815320  
Ref: 2019/011

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## **Oxford: Pay & Display and Park & Ride Fee Changes**

To seek approval of the proposals.

*Decision Maker and Target Date:* **Cabinet, 19 March 2019**  
*Reason for amendment (if any)* Decision due date for Cabinet Member for Environment on 28/03/2019 changed to Cabinet on 19/03/2019. Reason: Changed from Cabinet Member to Cabinet.  
*Key Decision:* No  
*Exempt Information:* None  
*Consultations:* Key Stakeholders and Local Residents  
*Report By:* Director for Infrastructure Operations  
*Contact:* Hugh Potter, Team Leader - Area Operations Hub Tel: 07766 998704  
Ref: 2018/194

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## **Permit Scheme for Oxfordshire**

To seek approval of a permit scheme to manage street works across Oxfordshire.

*Decision Maker and Target Date:* **Cabinet, 19 March 2019**  
*Reason for amendment (if any)*  
*Key Decision:* No  
*Exempt Information:* None  
*Consultations:* Key Stakeholders  
*Report By:* Assistant Director - Community Operations, Head of Integration & Improvement  
*Contact:* Phil Whitfield, Principal Officer (Service Improvement) Tel: 07741 607809  
Ref: 2019/019

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## **Oxford: Iffley Area - Proposed Waiting Restrictions**

To seek approval of the proposals.

*Decision Maker and Target Date:* **Cabinet Member for Environment, 28 March 2019**  
*Reason for amendment (if any)* Decision due date for Cabinet Member for Environment changed from 14/02/2019 to 28/03/2019. Reason: Further work required.  
*Key Decision:* No  
*Exempt Information:* None  
*Consultations:* Key Stakeholders and Local Residents  
*Report By:* Director for Infrastructure Operations  
*Contact:* Hugh Potter, Team Leader - Area Operations Hub Tel: 07766 998704  
Ref: 2018/188

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### **Cumnor: Cumnor Hill - Proposed Extension of 30mph Speed Limit**

To seek approval of the proposals.

*Decision Maker and Target Date:* **Cabinet Member for Environment, 28 March 2019**

*Reason for amendment (if any)* Decision due date for Cabinet Member for Environment changed from 14/02/2019 to 28/03/2019. Reason: Further work required.

*Key Decision:* No

*Exempt Information:* None

*Consultations:* Key Stakeholders and Local Residents

*Report By:* Director for Infrastructure Operations

*Contact:* Hugh Potter, Team Leader - Area Operations Hub Tel: 07766 998704  
Ref: 2018/148

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### **Banbury: Castle Quay Area (Spiceball Park Road) - Amendment to Waiting Restriction, Traffic Calming and Bus Stops**

To seek approval of the proposals.

*Decision Maker and Target Date:* **Cabinet Member for Environment, 28 March 2019**

*Reason for amendment (if any)* Decision due date for Cabinet Member for Environment changed from 14/02/2019 to 28/03/2019. Reason: Further work required.

*Key Decision:* No

*Exempt Information:* None

*Consultations:* Key Stakeholders and Local Residents

*Report By:* Director for Infrastructure Operations

*Contact:* Hugh Potter, Team Leader - Area Operations Hub Tel: 07766 998704  
Ref: 2018/161

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### **Oxford: Access to Headington - Proposed Amendments to One-Way Order and Waiting Restrictions**

To seek approval of the proposals.

*Decision Maker and Target Date:* **Cabinet Member for Environment, 28 March 2019**

*Reason for amendment (if any)* Decision due date for Cabinet Member for Environment changed from 14/02/2019 to 28/03/2019. Reason: Further work required.

*Key Decision:* No

*Exempt Information:* None

*Consultations:* Key Stakeholders and Local Residents

*Report By:* Director for Infrastructure Operations

*Contact:* Hugh Potter, Team Leader - Area Operations Hub Tel: 07766 998704  
Ref: 2018/164

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### **A361 Banbury - Chipping Norton - Proposed 50mph Speed Limits**

To seek approval of the proposals.

*Decision Maker and Target Date:* **Cabinet Member for Environment, 28 March 2019**

*Reason for amendment (if any)* Decision due date for Cabinet Member for Environment changed from 17/01/2019 to 28/03/2019. Reason: Further work required.

*Key Decision:* No

*Exempt Information:* None

*Consultations:* Key Stakeholders and Local Residents

*Report By:* Director for Infrastructure Delivery

*Contact:* Hugh Potter, Team Leader - Area Operations Hub Tel: 07766 998704  
Ref: 2018/080

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### **Oxford: Proposed Controlled Parking Zone, Magdalen Road, Howard Street and Neighbouring Roads**

To seek approval of the proposals.

*Decision Maker and Target Date:* **Cabinet Member for Environment, 28 March 2019**

*Reason for amendment (if any)* This Item is linked to a withdrawn item ref: 2017/118.  
Decision due date for Cabinet Member for Environment changed from 17/01/2019 to 28/03/2019. Reason: Further work required.

*Key Decision:* No

*Exempt Information:* None

*Consultations:* Key Stakeholders and Local Residents

*Report By:* Director for Infrastructure Operations

*Contact:* Hugh Potter, Team Leader - Area Operations Hub Tel: 07766 998704  
Ref: 2018/034

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### **Cassington: Horsemere Lane - Prohibition of Motor Vehicles/Designation as Bridleway**

To seek approval of the proposals.

*Decision Maker and Target Date:* **Cabinet Member for Environment, 28 March 2019**

*Reason for amendment (if any)*

*Key Decision:* No

*Exempt Information:* None

*Consultations:* Key Stakeholders and Local Residents

*Report By:* Director for Infrastructure Operations

*Contact:* Hugh Potter, Team Leader - Area Operations Hub Tel: 07766 998704  
Ref: 2018/189

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## **Cholsey: Wallingford Road - Proposed Traffic Calming Measures**

To seek approval of the proposals.

*Decision Maker and Target Date:* **Cabinet Member for Environment, 28  
March 2019**

*Reason for amendment (if any)*

*Key Decision:* No

*Exempt Information:* None

*Consultations:* Key Stakeholders and Local Residents

*Report By:* Director for Infrastructure Operations

*Contact:* Hugh Potter, Team Leader - Area Operations Hub Tel: 07766 998704  
Ref: 2018/190

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## **Didcot: Great Western Park - Proposed Zebra Crossings**

To seek approval of the proposals.

*Decision Maker and Target Date:* **Cabinet Member for Environment, 28  
March 2019**

*Reason for amendment (if any)*

*Key Decision:* No

*Exempt Information:* None

*Consultations:* Key Stakeholders and Local Residents

*Report By:* Director for Infrastructure Operations

*Contact:* Hugh Potter, Team Leader - Area Operations Hub Tel: 07766 998704  
Ref: 2018/191

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## **Oxford: CPZ Programme - Review of Informal Consultation Responses**

To seek approval of the proposals.

*Decision Maker and Target Date:* **Cabinet Member for Environment, 28  
March 2019**

*Reason for amendment (if any)*

*Key Decision:* No

*Exempt Information:* None

*Consultations:* Key Stakeholders and Local Residents

*Report By:* Director for Infrastructure Operations

*Contact:* Hugh Potter, Team Leader - Area Operations Hub Tel: 07766 998704  
Ref: 2018/193

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## **Wallingford: A4130 Wallingford Bypass - Proposed Turning Restrictions at New Access**

To seek approval of the proposals.

*Decision Maker and Target Date:* **Cabinet Member for Environment, 28 March 2019**

*Reason for amendment (if any)*

*Key Decision:* No

*Exempt Information:* None

*Consultations:* Key Stakeholders and Local Residents

*Report By:* Director for Infrastructure Operations

*Contact:* Hugh Potter, Team Leader - Area Operations Hub Tel: 07766 998704

Ref: 2018/195

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## **Oxford: B480 Garsington Road Roundabout - Proposed Waiting Restrictions**

To seek approval of the proposals.

*Decision Maker and Target Date:* **Cabinet Member for Environment, 28 March 2019**

*Reason for amendment (if any)*

*Key Decision:* No

*Exempt Information:* None

*Consultations:* Key Stakeholders and Local Residents

*Report By:* Director for Infrastructure Operations

*Contact:* Hugh Potter, Team Leader - Area Operations Hub Tel: 07766 998704

Ref: 2018/198

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## **Oxford: Kingston Road/Southmoor Road - Proposed Traffic Calming Measures**

To seek approval of the proposals.

*Decision Maker and Target Date:* **Cabinet Member for Environment, 28 March 2019**

*Reason for amendment (if any)*

*Key Decision:* No

*Exempt Information:* None

*Consultations:* Key Stakeholders and Local Residents

*Report By:* Director for Infrastructure Operations

*Contact:* Hugh Potter, Team Leader - Area Operations Hub Tel: 07766 998704

Ref: 2018/199

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## **Abingdon: Dunmore Road - Proposed Signalled Crossing**

To seek approval of the proposals.

*Decision Maker and Target Date:* **Cabinet Member for Environment, 28 March 2019**

*Reason for amendment (if any)*

*Key Decision:* No

*Exempt Information:* None

*Consultations:* Key Stakeholders and Local Residents

*Report By:* Director for Infrastructure Operations

*Contact:* Hugh Potter, Team Leader - Area Operations Hub Tel: 07766 998704  
Ref: 2018/200

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## **Ascott Under Wychwood by Evenlode Bridge - Traffic Calming Build Out**

To seek approval of the proposals.

*Decision Maker and Target Date:* **Cabinet Member for Environment, 28 March 2019**

*Reason for amendment (if any)*

*Key Decision:* No

*Exempt Information:* None

*Consultations:* Key Stakeholder and Local Residents

*Report By:* Director for Infrastructure Operations

*Contact:* Hugh Potter, Team Leader - Area Operations Hub Tel: 07766 998704  
Ref: 2019/007

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## **Didcot: Station Road/Foxhall Road - Proposed Cycle Track**

To seek approval of the proposals.

*Decision Maker and Target Date:* **Cabinet Member for Environment, 28 March 2019**

*Reason for amendment (if any)*

*Key Decision:* No

*Exempt Information:* None

*Consultations:* Key Stakeholders and Local Residents

*Report By:* Director for Infrastructure Operations

*Contact:* Hugh Potter, Team Leader - Area Operations Hub Tel: 07766 998704  
Ref: 2019/008

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## **Oxford: Wolvercote Papermill - Proposed Waiting Restrictions, 20 mph Speed Limit and No Entry Restriction**

To seek approval of the proposals.

*Decision Maker and Target Date:* **Cabinet Member for Environment, 28 March 2019**

*Reason for amendment (if any)*

*Key Decision:* No

*Exempt Information:* None

*Consultations:* Key Stakeholders and Local Residents

*Report By:* Director for Infrastructure Operations

*Contact:* Hugh Potter, Team Leader - Area Operations Hub Tel: 07766 998704  
Ref: 2019/009

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## **Sydenham - Proposed Traffic Calming Build Out**

To seek approval of the proposals.

*Decision Maker and Target Date:* **Cabinet Member for Environment, 28 March 2019**

*Reason for amendment (if any)*

*Key Decision:* No

*Exempt Information:* None

*Consultations:* Key Stakeholders and Local Residents

*Report By:* Director for Infrastructure Operations

*Contact:* Hugh Potter, Team Leader - Area Operations Hub Tel: 07766 998704  
Ref: 2019/010

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## **Oxford: All Bus Lanes - Exemption for 'Blood Bikes'**

To seek approval of the proposals.

*Decision Maker and Target Date:* **Cabinet Member for Environment, 28 March 2019**

*Reason for amendment (if any)*

*Key Decision:* No

*Exempt Information:* None

*Consultations:* Key Stakeholders and Local Residents

*Report By:* Director for Infrastructure Operations

*Contact:* Hugh Potter, Team Leader - Area Operations Hub Tel: 07766 998704  
Ref: 2019/012

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## **Oxford: Various Locations in Central Area - Proposed Coach Set Down and Pick Up Bays**

To seek approval of the proposals.

*Decision Maker and Target Date:* **Cabinet Member for Environment, 25 April 2019**

*Reason for amendment (if any)*

*Key Decision:* No

*Exempt Information:* None

*Consultations:* Key Stakeholders and Local Residents

*Report By:* Director for Infrastructure Operations

*Contact:* Hugh Potter, Team Leader - Area Operations Hub Tel: 07766 998704

Ref: 2019/013

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## **Clifton Hampden - Proposed Cycle Measures**

To seek approval of the proposals.

*Decision Maker and Target Date:* **Cabinet Member for Environment, 25 April 2019**

*Reason for amendment (if any)*

*Key Decision:* No

*Exempt Information:* None

*Consultations:* Key Stakeholders and Local Residents

*Report By:* Director for Infrastructure Operations

*Contact:* Hugh Potter, Team Leader - Area Operations Hub Tel: 07766 998704

Ref: 2018/201

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## **CABINET MEMBER: FINANCE**

### **KEY DECISIONS**

#### **Capital Programme Monitoring Report - January 2019**

Financial report on capital spending against budget allocations, including any necessary capital programme approvals.

*Decision Maker and Target Date:* **Cabinet, 19 March 2019**

*Reason for amendment (if any)*

*Key Decision:* Yes - Capital Expenditure >£1m

*Exempt Information:* None

*Consultations:* N/A

*Report By:* Director of Finance

*Contact:* Katy Jurczynszyn, Strategic Finance Manager (Finance, Strategy & Monitoring) Tel: 07584 909518

Ref: 2018/170

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### **Provisional Capital Outturn 2018/19**

Financial report on capital spending against budget allocations, including any necessary capital programme approvals.

*Decision Maker and Target Date:* **Cabinet, 18 June 2019**

*Reason for amendment (if any)*

*Key Decision:* Yes - Capital Expenditure >£1m

*Exempt Information:* None

*Consultations:* N/A

*Report By:* Director of Finance

*Contact:* Katy Jurczynszyn, Strategic Finance Manager (Finance, Strategy & Monitoring) Tel: 07584 909518 Ref: 2019/004

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### **NON-KEY DECISIONS**

#### **Financial Monitoring and Medium Term Financial Delivery Report - January 2019**

Financial report on revenue spending against budget allocations, including virements between budget heads.

*Decision Maker and Target Date:* **Cabinet, 19 March 2019**

*Reason for amendment (if any)*

*Key Decision:* No

*Exempt Information:* None

*Consultations:* N/A

*Report By:* Director of Finance

*Contact:* Katy Jurczynszyn, Strategic Finance Manager (Finance, Strategy & Monitoring) Tel: 07584 909518 Ref: 2018/169

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#### **Provisional Revenue Outturn Report 2018/19**

Financial report on revenue spending against budget allocations.

*Decision Maker and Target Date:* **Cabinet, 18 June 2019**

*Reason for amendment (if any)*

*Key Decision:* No

*Exempt Information:* None

*Consultations:* N/A

*Report By:* Director of Finance

*Contact:* Katy Jurczynszyn, Strategic Finance Manager (Finance, Strategy & Monitoring) Tel: 07584 909518 Ref: 2019/005

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**CABINET MEMBER: LOCAL COMMUNITIES**

**KEY DECISIONS**

NIL

**NON-KEY DECISIONS**

NIL

**CABINET MEMBER: TRANSFORMATION**

**KEY DECISIONS**

**Tank Farm, Chipping Norton - Development Site**

To seek final approval of purchase of land and associated contract terms.

*Decision Maker and Target Date:* **Cabinet, 26 February 2019**

*Reason for amendment (if any)*

*Key Decision:* Yes - Capital Expenditure >£1m

*Exempt Information:* Yes - Category 3 - Commercially Sensitive - Annex

*Consultations:* N/A

*Report By:* Director for Capital & Investment Delivery

*Contact:* Andrew Fairweather, Project Manager, Customer Services Programme

Team Tel: (01865) 323095, Karen Lister, Head of Estates and Strategy

Tel: 07875 441940

Ref: 2019/001

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**NON-KEY DECISIONS**

NIL



## Timetable for Decisions listed in this Plan

*For further details of the decisions see the corresponding item and reference number in the main part of the Plan. February items included for ease of reference.*

### Cabinet - 26 February 2019

- ★ **Staffing Report - Quarter 3 - 2018** 2018/152  
*Sarah Currell, HR Manager - Business Systems Tel: 07867 467793*
- ★ **Performance Scrutiny Highways Deep Dive Recommendations** 2018/202  
*Lauren Rushen, Policy Officer Tel: 07990 367851*
- ★ **Tank Farm, Chipping Norton - Development Site** 2019/001  
*Andrew Fairweather, Project Manager, Customer Services Programme Team Tel: (01865) 323095, Karen Lister, Head of Estates and Strategy Tel: 07875 441940*

### Cabinet - 19 March 2019

- ★ **Community Risk Management Plan (CRMP) Action Plan 2019-20** 2018/153  
*Paul Bremble, Group Manager - Strategic Risk & Assurance Tel: 07990 780815*
- ★ **Business Management & Monitoring Report for Quarter 3 - 2018/19 - March 2019** 2018/179  
*Steven Jones, Corporate Performance & Risk Manager Tel: 07392 318890*
- ★ **Corporate Performance Measures 2019-20** 2019/003  
*Ben Threadgold, Policy & Performance Service Manager Tel: 07867 467838*
- ★ **Innovation Fund for Daytime Support Grant Awards - March 2019** 2018/171  
*Rebecca Lanchbury, Commissioning Officer (Older People) Tel: 07584 481255*
- ★ **Older People's Strategy** 2018/197  
*Rachel Pirie, Lead for Older People Commissioning Markets Tel: 07917 534410*
- ★ **Home Care Options Appraisal** 2019/006  
*Rachel Pirie, Lead for Older People Commissioning Markets Tel: 07917 534410*

## The Forward Plan

- ★ **Oxfordshire Minerals and Waste Local Plan: Site Allocations - Consultation Draft Plan** 2018/102  
*Peter Day, Minerals Principal Officer Tel: (01865) 815544*
- ★ **Reg 18 Consultation on the Oxfordshire Plan 2050 - County Council Response to the Consultation** 2019/011  
*Dawn Pettis, Strategy Planning Team Leader Tel: (01865) 815320*
- ★ **Oxford: Pay & Display and Park & Ride Fee Changes** 2018/194  
*Hugh Potter, Team Leader - Area Operations Hub Tel: 07766 998704*
- ★ **Permit Scheme for Oxfordshire** 2019/019  
*Phil Whitfield, Principal Officer (Service Improvement) Tel: 07741 607809*
- ★ **Capital Programme Monitoring Report - January 2019** 2018/170  
*Katy Jurczynszyn, Strategic Finance Manager (Finance, Strategy & Monitoring) Tel: 07584 909518*
- ★ **Financial Monitoring and Medium Term Financial Delivery Report - January 2019** 2018/169  
*Katy Jurczynszyn, Strategic Finance Manager (Finance, Strategy & Monitoring) Tel: 07584 909518*

### Cabinet - 23 April 2019

- ★ **Delegated Powers - April 2019** 2018/180  
*Sue Whitehead, Principal Committee Officer Tel: 07393 001213*
- ★ **Attendance Working Group Report** 2018/120  
*Lauren Rushen, Policy Officer Tel: 07990 367851*

### Cabinet - 14 May 2019

- ★ **Appointments 2019/20** 2018/187  
*Sue Whitehead, Principal Committee Officer Tel: 07393 001213*
- ★ **Staffing Report - Quarter 4 - 2018** 2018/186  
*Sarah Currell, HR Manager - Business Systems Tel: 07867 467793*

### Cabinet - 18 June 2019

- ★ **Provisional Capital Outturn 2018/19** 2019/004  
*Katy Jurczynszyn, Strategic Finance Manager (Finance, Strategy & Monitoring) Tel: 07584 909518*

- ★ **Provisional Revenue Outturn Report 2018/19** 2019/005  
*Katy Jurczynszyn, Strategic Finance Manager (Finance, Strategy & Monitoring) Tel: 07584 909518*

### **Cabinet Member for Education & Cultural Services - 13 February 2019**

- ★ **Early Years Funding Formula 2019-20 - February 2019** 2018/139  
*Sarah Fogden, Finance Business Partner Tel: 07557 082613*

### **Cabinet Member for Education & Cultural Services - 13 March 2019**

- ★ **Oxfordshire County Council's Recommended Sponsor for the New Primary School Located at Graven Hill, Bicester** 2018/181  
*Lucy Mills, School Organisation Officer Tel: 07586 478794*

### **Cabinet Member for Environment - 14 February 2019**

- ★ **Oxford: South Oxford CPZ - Proposed Amendment to Permit Eligibility of 84 Marlborough Road** 2018/182  
*Hugh Potter, Team Leader - Area Operations Hub Tel: 07766 998704*
- ★ **Cherwell and West Oxfordshire: Proposed New and Amended Disabled Persons Parking Places** 2018/145  
*Hugh Potter, Team Leader - Area Operations Hub Tel: 07766 998704*
- ★ **Oxford: Barracks Lane - Proposed Waiting Restrictions** 2018/183  
*Hugh Potter, Team Leader - Area Operations Hub Tel: 07766 998704*
- ★ **Abingdon: Bath Street - Proposed Waiting Restrictions** 2018/184  
*Hugh Potter, Team Leader - Area Operations Hub Tel: 07766 998704*
- ★ **Chesterton: The Hale, Proposed 30mph Speed Limit** 2017/022  
*Hugh Potter, Team Leader - Area Operations Hub Tel: 07766 998704*

## The Forward Plan

- ★ **Checkendon: Village and Exlade Street - Proposed 20mph and 30mph Speed Limits** 2018/162  
*Hugh Potter, Team Leader - Area Operations Hub Tel: 07766 998704*
- ★ **Oxford: Queen Street - Taxi Access** 2018/192  
*Hugh Potter, Team Leader - Area Operations Hub Tel: 07766 998704*

### Cabinet Member for Environment - 28 March 2019

- ★ **Oxford: Iffley Area - Proposed Waiting Restrictions** 2018/188  
*Hugh Potter, Team Leader - Area Operations Hub Tel: 07766 998704*
- ★ **Cumnor: Cumnor Hill - Proposed Extension of 30mph Speed Limit** 2018/148  
*Hugh Potter, Team Leader - Area Operations Hub Tel: 07766 998704*
- ★ **Banbury: Castle Quay Area (Spiceball Park Road) - Amendment to Waiting Restriction, Traffic Calming and Bus Stops** 2018/161  
*Hugh Potter, Team Leader - Area Operations Hub Tel: 07766 998704*
- ★ **Oxford: Access to Headington - Proposed Amendments to One-Way Order and Waiting Restrictions** 2018/164  
*Hugh Potter, Team Leader - Area Operations Hub Tel: 07766 998704*
- ★ **A361 Banbury - Chipping Norton - Proposed 50mph Speed Limits** 2018/080  
*Hugh Potter, Team Leader - Area Operations Hub Tel: 07766 998704*
- ★ **Oxford: Proposed Controlled Parking Zone, Magdalen Road, Howard Street and Neighbouring Roads** 2018/034  
*Hugh Potter, Team Leader - Area Operations Hub Tel: 07766 998704*
- ★ **Cassington: Horsemere Lane - Prohibition of Motor Vehicles/Designation as Bridleway** 2018/189  
*Hugh Potter, Team Leader - Area Operations Hub Tel: 07766 998704*
- ★ **Cholsey: Wallingford Road - Proposed Traffic Calming Measures** 2018/190  
*Hugh Potter, Team Leader - Area Operations Hub Tel: 07766 998704*

## The Forward Plan

- ★ **Didcot: Great Western Park - Proposed Zebra Crossings** 2018/191  
*Hugh Potter, Team Leader - Area Operations Hub Tel: 07766 998704*
- ★ **Oxford: CPZ Programme - Review of Informal Consultation Responses** 2018/193  
*Hugh Potter, Team Leader - Area Operations Hub Tel: 07766 998704*
- ★ **Wallingford: A4130 Wallingford Bypass - Proposed Turning Restrictions at New Access** 2018/195  
*Hugh Potter, Team Leader - Area Operations Hub Tel: 07766 998704*
- ★ **Oxford: B480 Garsington Road Roundabout - Proposed Waiting Restrictions** 2018/198  
*Hugh Potter, Team Leader - Area Operations Hub Tel: 07766 998704*
- ★ **Oxford: Kingston Road/Southmoor Road - Proposed Traffic Calming Measures** 2018/199  
*Hugh Potter, Team Leader - Area Operations Hub Tel: 07766 998704*
- ★ **Abingdon: Dunmore Road - Proposed Signalled Crossing** 2018/200  
*Hugh Potter, Team Leader - Area Operations Hub Tel: 07766 998704*
- ★ **Ascott Under Wychwood by Evenlode Bridge - Traffic Calming Build Out** 2019/007  
*Hugh Potter, Team Leader - Area Operations Hub Tel: 07766 998704*
- ★ **Didcot: Station Road/Foxhall Road - Proposed Cycle Track** 2019/008  
*Hugh Potter, Team Leader - Area Operations Hub Tel: 07766 998704*
- ★ **Oxford: Wolvercote Papermill - Proposed Waiting Restrictions, 20 mph Speed Limit and No Entry Restriction** 2019/009  
*Hugh Potter, Team Leader - Area Operations Hub Tel: 07766 998704*
- ★ **Sydenham - Proposed Traffic Calming Build Out** 2019/010  
*Hugh Potter, Team Leader - Area Operations Hub Tel: 07766 998704*
- ★ **Oxford: All Bus Lanes - Exemption for 'Blood Bikes'** 2019/012  
*Hugh Potter, Team Leader - Area Operations Hub Tel: 07766 998704*

**Cabinet Member for Environment - 25 April 2019**

- ★ **Oxford: Various Locations in Central Area - Proposed Coach Set Down and Pick Up Bays** 2019/013  
*Hugh Potter, Team Leader - Area Operations Hub Tel: 07766 998704*
  
- ★ **Clifton Hampden - Proposed Cycle Measures** 2018/201  
*Hugh Potter, Team Leader - Area Operations Hub Tel: 07766 998704*



## **Forward Plan March – June 2019**

### **Notice of a Change of Date for an Item for Cabinet Member for Environment**

Notice is hereby given that the item set out below for consideration by Cabinet Member for Environment on 28 March 2019 is not in the Forward Plan for that date.

The item was scheduled to go to Cabinet on 19 March 2019 so that the new fees can be brought in by 1 April 2019. However, further work is required and decision on this matter needs to be taken by Cabinet Member for Environment on 28 March 2019 so that the new fees can still be brought in by 1 April 2019.

#### ***Cabinet Member for Environment, 28 March 2019***

#### **Oxford: Pay & Display and Park & Ride Fee Changes**

To seek approval of the proposals.

*Decision Maker and Target Date:* **Cabinet Member for Environment, 28 March 2019**

*Reason for amendment (if any)* *Decision due date for Cabinet on 19/03/2019 changed to Cabinet Member for Environment on 28/03/2019. Reason: Further work required*

*Key Decision:* No

*Exempt Information:* None

*Consultations:* Key Stakeholders and Local Residents

*Report By:* Director for Infrastructure Operations

*Contact:* Hugh Potter, Team Leader - Area Operations Hub Tel: 07766 998704

Ref: 2018/194

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Nick Graham  
Director of Law & Governance and Monitoring Officer  
County Hall, Oxford OX1 1ND

19 February 2019



## **Forward Plan March – June 2019**

### **Notice of Additional Item for the Cabinet Member for Environment**

Notice is hereby given that the item set out below for consideration by the Cabinet Member for Environment on 28 March 2019 is not in the Forward Plan.

The decision on this matter needs to be taken by Cabinet Member for Environment on 28 March 2019. This item was deferred at the meeting held on 14 February 2019 to consider revised proposals but needs to be taken on 28 March to avoid undue delay to the expected date of decision, because of the expectation amongst the public that the matter will be considered as soon as possible.

### ***Cabinet Member for Environment, 28 March 2019***

#### **Oxford: Barracks Lane – Revised Proposals**

To seek approval of the proposals.

*Decision Maker and Target Date:* **Cabinet Member for Environment, 28  
Marc 2019**

*Key Decision:* No

*Exempt Information:* None

*Consultations:* Key Stakeholder & Local Residents

*Report By:* Director for Infrastructure Delivery

*Contact:* Hugh Potter, Team Leader – Area Operations Hub Tel: 07766 998704  
Ref: 2019/036

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Nick Graham  
Director of Law & Governance and Monitoring Officer  
County Hall, Oxford OX1 1ND

25 February 2019